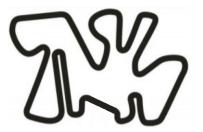


School Annual Plan

2024 - 2025





Our Mission : Achieving Academic Excellence Nurturing Potential Talent

Kenneth C.K. Wong Principal Po Leung Kuk Tong Nai Kan Junior Secondary College

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1. Vision

In the pursuit of educational excellence, the school seeks to establish an environment on campus conducive to an enjoyable and effective teaching and learning atmosphere. By embracing a rich life together, teachers and students work in partnership to mutually encourage each other and instill the spirit of life-long learning.

2. Mission

The school is committed to providing high quality education to enhance students' bi-literacy and tri-lingualism, to develop students' higher order thinking skills, and to foster students' multi-intelligence. As a caring community, the school values and promotes the growth of the whole person so as to enable the student to become a responsible citizen and make a positive contribution to the local and global community. The school motto of Love, Respect, Diligence and Honesty embodies the school ethos.

3. Aims

The school should

- 3.1 promote successful, enthusiastic and inspirational teaching and learning,
- 3.2 enhance students' language proficiency,
- 3.3 strive to develop students' potential with multi-intelligence and creativity, and
- 3.4 foster students' self-discipline and nurture students' sense of responsibility.

4. Major Concerns

- 4.1 Cultivate students' positive values and attitudes
- 4.2 Develop students' potential and reach higher levels

1. Cultivate students' positive values and attitudes

Briefly list the feedback and follow-up actions from the previous school year:

(In the first year of the development cycle, schools generally do not need to complete this part, but if the major concern(s) of this development cycle is related to the previous development cycle, e.g. optimising the major concern, schools may make reference to the feedback and follow-up actions of the previous school year to formulate or adjust the work of this school year.)

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Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible Group/Person	Resource
(If the school h	as a practical need to adjust th	 e targets/implementation stra		criteria/met	hods of evaluat	tion in the
annual school p	lan, please mark it with ★ for	information and follow-up by	subject panels	and functio	nal committees	s.)
• To enhance students' sense of responsibility	• To provide leadership training for students.	 Activities to train students' leadership skills are organized. 80% of students participate in 	• Survey • Teachers' observation	●24/25 ●25/26 ●26/27	DGC	ÉOEBG Life-wide Learning
	To optimise the "A Student, A Duty" programme to enhance students' sense of responsibility.	programme, and 50% complete the related award programme. 80% of students participate in service for more than 20 hours. A minimum of 100 students participate in the "Flying High	self-evaluation data	operation operation	ECCAC	Grant
	●To keep statistics on students' service performance inside and outside the school throughout the year, and recognise where appropriate.			●24/25 preparation ●25/26 execution	MCNEC	
	•To optimise the "Flying High Programme" to strengthen students' sense of responsibility in their learning.			●25/26 preparation ●26/27 execution	AC, DGC	
•To nurture students to establish friendly, supportive, respectful relationships with their peers	●To organise a day camp for S1 students and conduct class building activities to foster friendly, supportive, and respectful relationships among classmates.	organised. • A minimum of two class	Teachers' observationAnnual school self-evaluation	• 24/25 • 25/26 • 26/27	DGC, MCNEC SAC	EOEBG Life-wide Learning Grant
•To strengthen students' moral character	 To incorporate various moral values throughout the year in moral education sessions. 				MCNEC	EOEBG Life-wide
	To organise community service and civic education activities, both curricular and extracurricular, to enhance sense of civic responsibility.	guidelines provided by the EDB are organized. Whole school volunteer	• Survey	●24/25 ●25/26 ●26/27	MCNEC	Learning Grant
•To encourage students to become responsible citizens	To implement waste reduction, recycling, and energy conservation programmes to enhance environmental protection and instill awareness of caring for public property in students.	 Daily practice of waste reduction and recycling in the classroom is conducted. Students develop energy-saving 	Number of participants	●24/25 ●25/26 ●26/27	MCNEC	EOEBG Life-wide Learning Grant
	• To organise information literacy seminars for students, while also invite parents to participate.	parents are organized. Students sign "Code of Conduct for Responsible Use of	rents are organized. udents sign "Code of Conduct r Responsible Use of	●24/25 ●25/26 ●26/27	MCNEC, ITC ITS	
	To design an information literacy curriculum based on the EDB's "Information Literacy for Hong Kong Students" learning framework to teach students about information literacy.		●25/26 Preparation ●26/27 execution	ITC ITS		
● To cultivate a sense of national identity and fostering an	●To promote education on the "Constitution" and the "Basic Law". ●To strengthen the inclusion of	national identity, civic education, and Chinese culture	Teachers' observationAnnual school self-evaluation		MCNEC Chinese Lang., History, SCS All Subjects	EOEBG Life-wide Learning
appreciation of Chinese culture among students	understanding of our motherland in the curriculum.	• Flag-raising ceremony and 'Sharing under the national flag' are conducted as scheduled.	reports of the teaching schedule • Relevant	●25/26 ●26/27	MCNEC	Grant One-off Grant for
	• To promote awareness of national security.	deepen students' understanding of our country are arranged.		●24/25 ●25/26 ●26/27 ●24/25	MCNEC All subjects	Promotion of Chinese Culture
	 To organise morning assemblies, assemblies, and specific events to promote activities or visits that enhance students' national identity. 	to held.		●24/23 ●25/26 ●26/27	MCNEC	Immersion Activities
	To hold events centered around specific themes, such as promoting Chinese culture activities or national exhibitions, provide students with accurate knowledge of the country's history and foster an appreciation for		subjects • Questionnaires	●24/25 ●25/26 ●26/27	MCNEC Chinese Lang, Chinese Hist., PTH, SCS, VA, Music	Funding Scheme for Enhanced My Pledge to Act
	Chinese					

To enhance	●To optimise the "Flying High	● A minimum of 100 students	Number of	●25/26	AC, DGC	EOEBG
students' sense	Programme" to recognize students'	participate in the "Flying High	participants	Preparation	ĺ	
of well-being	achievements.	Programme".	• Teachers'	●26/27		Life-wide
and		• Students' learning outcomes by		Execution		Learning
achievement,	●To organise showcases or	committees and subjec	• Annual school	●24/25	ECCAC, AC,	Grant
cultivating	exhibitions of student works or	departments are showcased in			All Subjects	TT 141
positive values	research outcomes to create a	different occasions at designated		●26/27		Healthy School
and resilience in students, and	platform for celebration of learning achievements, fostering	time.	Review of subject's			Programme
promote	successful experiences.	purchased / created and placed	Google			Grant
physical,	successful experiences.	on different floors in the school.	Classroom			Grain
mental, and	•To decorate the campus using			●24/25	ERMC,	One-off
spiritual health	visual strategies to create a	classroom of each subject to	Questionnanes	Preparation	/	Grant for
of students,	positive atmosphere, including			●25/26	DGC	Metal
creating a	display shelves showcasing			Execution	All Subjects	Health at
healthy and	inspirational quotes, encouraging				All staff	School
positive	words from teachers and staff, and	 Related activities are organised. 				
campus		 Relevant talks are scheduled. 				One-off
atmosphere	confidence and positive values.					Grant for
	●To continue with the existing life			●24/25	CGC,	Mental
	planning education to help			●25/26	All Subjects	Health of
	students understand themselves,			●26/27		Parents and
	make effective plans, and develop					Students
	a sense of anticipation for the					
	future.			•24/25	DGC, ECCAC	
	 To organise stress-relief and relaxation activities. 			●24/25 ●25/26	ASDC, PE	
	relaxation activities.			●26/27	ASDC, FE	
	•To arrange activities to enhance			●24/25	DGC, ASDC	
	students' sense of happiness and			●25/26	DGC, ASDC	
	well-being.			●26/27		
	•To conduct resilience-building			●24/25	DGC	
	activities to strengthen students'			●25/26	DGC	
	ability to overcome challenges.			●26/27		
	•To organise parent workshops or			●24/25	AC, DGC, PTA	
	activities on discipline approaches			●25/26	AC, DGC, FIA	
	at home, supporting non-Chinese			●26/27		
	students, and catering to students			20/2/		
	with diverse learning needs. These					
	initiatives aim to improve students'					
	well-being, positive values, and					
	resilience, ultimately promoting					
	their physical, mental, and					
	spiritual health.					
To enhance	● To encourage student participation			●24/25	PE, ECCAC	EOEBG
students'	in sports.	sports activities.	observation	●25/26 ■25/27		T . C . 1
physical fitness	- M	• Students participate in different			DE 14 16 :	Life-wide
	• To extend student activity time	art activities.	self-evaluation		PE, VA, Music	Learning
	and provide different activities		data	● 25/26		Grant
	during daily breaks for students			●26/27		One-off
	to engage in.			-24/25	EDMC	Grant for
	•To add facilities to facilitate			●24/25	ERMC	Promotion
	physical fitness activities for			Preparation		of Sports
	students.			•25/26		Ambience
				Execution		and
				●26/27		MVPA60 in
						Schools
						DI IZ E
						PLK Fund
						Student Fee
				1		Collectopm
				1	l	moorepin

2. Develop students' potential and reach higher levels

Briefly list the feedback and follow-up actions from the previous school year:

(In the first year of the development cycle, schools generally do not need to complete this part, but if the major concern(s) of this development cycle is related to the previous development cycle, e.g. optimising the major concern, schools may make reference to the feedback and follow-up actions of the previous school year to formulate or adjust the work of this school year.)

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(If the school h	as a practical need to adjust the	e targets/implementation		riteria/meth	ods of evaluate	tion in the
annual school p	lan, please mark it with ★ for i	information and follow-u	ip by subject panels	and function	ial committees	
To enhance	●Continue to implement and	● A minimum of 100	 Number of 	● 25/26	AC, DGC	ÉOEBG
students'	optimise the "Flying High	students participate in	participants in the	Preparation		CITC
self-directed learning	Programme".	the "Flying High Programme"; 50% of	"Flying High Program" and their	●26/27 ■24/25	A.C. ITC	CITG
abilities	• Continue to promote e-learning and utilise e-learning in	the students complete	completion status	●24/25 ●25/26	AC, ITC All subjects	CFEG
	classroom teaching across	related tasks.	 Classroom 	●25/26 ●26/27	All subjects	
	subjects.	• Subject departments	observations	20/27		Student
	●To assist each subject in using	fulfill the requirements	• Review of the	●24/25	AC, ITC	Fee
	suitable electronic teaching tools	for in-class e-learning as instructed.	usage of Google Classroom in each	● 25/26	All subjects	Collection
	(apps).	Revision materials of all	subject	● 26/27		
	• To make good use of multimedia	subjects are uploaded as	• Review of	•24/25 •25/26	AC, All subjects	
	learning and teaching resources, utilise subject-specific self-study	scheduled.	students' usage of	●25/26 ●26/27	All subjects	
	resource database, allowing	• Elements of student		V 20/2/		
	students to adjust their learning	sen-unected learning	platform • Review of the			
	progress according to learning	included in continuous				
	diversity.	assessments across		- 0.4/0.5	A CLUTTER	
	• To promote e-learning platforms to facilitate students' revision.	subjects.	in each subject	●24/25 ●25/26	AC, ITC	
	to facilitate students revision.		 Evaluation data of 	●25/26 ●26/27	All subjects	
	●To include elements to enhance	record and share the		●24/25	AC,	
	students' self-directed learning in	progress of promoting students' self-directed	implementation of	●25/26	All subjects	
	continuous assessments across	learning activities	the "flipped	● 26/27	j	
	subjects.	during mutual lesson				
	• To incorporate activities that	planning sessions per	approach in	•24/25	AC, ASDC,	
	promote students' self-directed learning into teaching strategies	semester.	subjects	●25/26 ●26/27	ITC, All subjects	
	across subjects to enhance		 Annual school self-evaluation data 	U Z0/Z/	All subjects	
	students' engagement and sense		Sen-evaluation data			
	of involvement.					
	• To implement "Bring Your Own			● 24/25	ITC,	
	Device (BYOD) policy comprehensively, ensuring that			●25/26 ●26/27	All subjects	
	all students have access to an			U 20/27		
	iPad for in-class activities, as					
	well as pre-class and post-class					
	preparation and revision.			- 0.4/0.5	1 G	
	• Subject departments to require students to engage in pre-class			●24/25 ●25/26	AC, All subjects	
	preparation, note-taking during			●25/26 ●26/27	All subjects	
	class, and review of the materials			20,27		
	after class to enhance their					
To enhance	self-learning abilities.	● 80% of the students	• Statistics on the	- 25/26	A.C.	EOEBG
students'	● To redesign the "Joy of Reading" programme to align with		"Joy of Reading"	•25/26	AC, All teaching	EUEBG
reading	morning reading sessions.	Reading" programme.	program, including	●2.6/2.7	Staff	Promotion
abilities		 A minimum of 10 book 	the number of	Execution		of Reading
	●To organize promotional	recommendation	students who have		All subjects	Grant
	activities to encourage reading,	sessions are conducted each year.	1 - to 1	●25/26 ●26/27		
	such as good book recommendation and	• A minimum of 12 times	book	●26/27		
	introduction to new books.	new book	recommendation			
	●To organize reading club		and new book	●24/25	Language]
	sessions to foster a reading	sessions are conducted each year.	recommendation sessions.	●25/26	Subjects	
	culture. To host author sharing sessions.	• A minimum of 10		●26/27 ●24/25	All gulciosta	
	To nost author sharing sessions.	Reading club sessions	club sessions	●25/26	All subjects	
		are organised each year.	 Number of author 	●26/27		
	●To organize book fairs and	• 1 author sharing is		●24/25	Library	
	thematic book exhibitions.	arranged per year. ◆ A total of 200 visitors	Number of visitors to the book fairs	•25/26		
	●To integrate cross-subject	attend the book fairs.	• Frequency of	●26/27 ●24/25	All subjects	
	To integrate cross-subject reading with project-based	• A minimum of 5	thematic book	●25/26	All subjects	
	learning to help students make	memane	exhibitions	●26/27		
	connections between their	organised	Review of project-based			
	learning experiences and	organised. • Project-based learning	project-based learning and			
	improve reading abilities, catering for individual learning	that incorporates				
	needs.	cross-subjects reading is	achieving a grade			
		successfully	of D or above in			
		implemented. 80% of the students achieve a	project-based learning			
		grade of D or above in				
		project-based learning.				

To enhance students' proficiency in biliteracy and trilingualism	 To organize English Week and PTH Week activities. To improve the promotion of English Week and PTH Week during morning assemblies. To arrange after-school tutorials for language subjects. To implement reading programmes for Chinese and English subjects. To participate in various language-related activities and competitions. To promote different enrichment. 	activities are held during each English Week and PTH Week. • At least 12 after-school tutorials for language subjects are conducted throughout the year. • 50% of the students meet the targets set in the language subject reading programme. • A minimum of 10 awards in various language competitions are won.	 Annual school self-evaluation data Number of after-school tutorials Review of the implementation of the language subject reading programmes Statistics on the participation and award achievements in various language activities and competitions 	•24/25 •25/26 •26/27 •24/25 •25/26 •26/27 •24/25 •25/26 26/27 •24/25 •25/26 •26/27	English Lang., PTH English Lang., PTH English Lang., Chinese Lang English Lang., PTH English Lang., PTH	Life-wide Learning Grant
To provide assistance to students from different learning groups to enhance their academic levels and strengthen support for students in diverse learning groups, catering to their learning diversity	To organise Chinese cultural activities to expose non-Chinese-speaking students to Chinese culture. To organise to hartere talence t	enrichment and foundational tutorials sessions are provided throughout the year. • A minimum of 12 sessions for the "Future Stars" programme are conducted. • Two school-wide Chinese cultural activities are conducted throughout the year. • The resources banks in google classroom of each subject to support diverse learning needs	 Annual school self-evaluation data Number of sessions of the enrichment and foundational tutorials Number of sessions for the "Future Stars" programme Review of the 	•24/25 •25/26 •26/27 •24/25 •25/26 •26/27 •24/25 •25/26 •26/27 •24/25 •25/26 •26/27	AC, English Lang., Chinese Lang., Mathematics AC, English Lang., Chinese Lang., Mathematics Chinese Lang., Chinese Hist., PTH	EOEBG Life-wide Learning Grant SB Support Scheme for NAC SB Support Scheme for NCS TRG
By establishing rigorous learning routines, to cultivate a positive learning culture among students; By utilizing appropriate learning and exam strategies, to enhance students learning effectiveness and exam performance	●To revamp the curriculum of S1 Bridging Course to teach them subject-specific learning strategies, note-taking techniques, and revision methods as well as how to use handbooks effectively and manage their time efficiently. ●To issue requirements on study habits and routines for the whole school. ●To provide subject learning strategies to help students master various subjects. ●To incorporate exam skills and strategies into the curriculum. ●To enhance the "Future Stars" programme enabling high-achieving students to acquire exam techniques for public assessments at an early stage.	Bridging Course is completed. Students are aware of the required study habits. Information on subject learning strategies for each subject is provided. Exam strategies are included in the teaching schedule. Review of the curriculum of the "Future Stars" programme is conducted.	 Teachers' observations Surveys or questionnaires 	●24/25 ●25/26 ●26/27 ■24/25 ●25/26 ●26/27 ■24/25 ●25/26 ●26/27 ■24/25 ●25/26 ●26/27 ■24/25 ●25/26 ●26/27 ■24/25 ●25/26 ●26/27	AC All subjects All subjects All subjects All subjects Chinese Lang., English Lang., Mathematics	EOEBG
• To broaden students' horizons and assist them in developing their individual strengths, strengthening students' self-image in various aspects, and enhancing their confidence in learning		or study tours are organised throughout the year. Each subject utilises the talent pool to identify students with potential to represent the school in competitions.	tours • Annual school	•24/25 •25/26 •26/27 •24/25 •25/26 •26/27 •24/25 •25/26 •26/27	ECCAC, AC, Subjects ECCAC, ASDC, MCNEC, AC, All subjects AC, ECCAC, All subjects	EOEBG Life-wide Learning Grant Sister School Scheme Grant Student Fee Collection

 To foster 	● To encourage and arrange for	 Subject departments and 	 Subject department 	• 24/25	All	EOEBG
holistic	students to participate in music,			• 25/26	committees,	
development	performing arts, and sports			26/27	All subjects	CEG
in students	competitions and activities, both		who participate in			
	inside and outside the school.	 Specific locations and 				Life-wide
	• To review the activities			24/25	AC	Learning
	organised by subjects and	for subject departments	including students	25/26	ECCAC	Grant
	committees, ensuring that they	and committees to	name list, details	26/27	All subjects	
	cover various aspects of holistic		of the events they			PLK Fund
	education, such as self-directed	learning outcomes.	participate in, and			
	learning, artistic and physical		any awards or			Student
	development, and service		recognitions they			Fee
	learning; and provide		receive			Collection
	opportunities for students to					
	showcase their learning					
	achievements.					
To expand				24/25	AC,	EOEBG
students'	project-based learning and			• 25/26	All Subjects	
learning	enable students to connect their			● 26/27		
experiences	learning experiences across	implemented.	students get D			
across	different subjects.		grade or above in			
different			interdisciplinary			
subjects			project-based			
			learning			