

Po Leung Kuk Tong Nai Kan Junior Secondary College
Report on Sister School Exchanges
2023-24 School Year

Name of the Mainland Sister School (1): Guangzu Middle School (Shenzhen)
 (2): Ningbo No.15 Middle School (Ningbo)

Part 1: Details of Exchange Activities

Item No.	Name and Content of the Exchange Activity	Intended Objective(s)	Evaluation Results	Reflection and Follow-up
1.	To improve student mobile video communication equipment <ul style="list-style-type: none"> • iPad Air x 10 • Apple Pencil x 10 	<ul style="list-style-type: none"> • Students are able to produce the exchange video clips for sharing. • Students are able to prepare the exchange project for sharing. 	<ul style="list-style-type: none"> • Sharing of exchange video clips on campus • Sharing of exchange experiences during the morning assembly 	<ul style="list-style-type: none"> • With enough equipment, all students can hold iPads and MacBooks for easy shooting and recording at any time and producing the video with each other in the group work. At the same time, teachers and students can also use the better performance iPad and MacBook to create communication learning materials to improve learning performance.
2.	Visit Ningbo No. 15 Middle School <ul style="list-style-type: none"> • To hold exchange activities with sister school students, including lesson observations, seminars or debates. 	<ul style="list-style-type: none"> • An academic exchange among students with sister school Ningbo No.15 Middle School can be organized. • A professional exchange among teachers with sister school Ningbo No.15 Middle School can be organized. 	<ul style="list-style-type: none"> • Student questionnaires • Teacher questionnaires 	<ul style="list-style-type: none"> • Three teachers from the school led 15 students to visit Ningbo No. 15 Middle School from March 21 to April 3, 2024. • The students of the school and the teachers and students of the Ningbo No.15 Middle School conducted various classroom activities and visits. Students used their iPads and MacBooks to take record of the trip, jotted notes and found reference online. • Data from questionnaire shows that most students agree that the tour helped them to understand learning environment in the motherland and enhanced their knowledge and communication skills.
3.	Guangzu Middle School (Shenzhen) visit <ul style="list-style-type: none"> • To hold exchange activities with sister school students, including lesson observations, seminars or debates. 	<ul style="list-style-type: none"> • An academic exchange among students with sister school Guangzu Middle School can be organized. • A professional exchange among teachers with sister school Guangzu Middle School can be organized. 	<ul style="list-style-type: none"> • Student questionnaires • Teacher questionnaires 	<ul style="list-style-type: none"> • Three teachers from the school led 15 students to visit Guangzu Middle School from December 27 to December 28, 2023. • The students visited the sister school and had attended various lessons. Students enjoyed the lesson and learnt about the sister school and the motherland with the help of their iPads and MacBooks. They also built contact with the students in the sister school. • Data from questionnaire shows that most students agree that the tour helped them to understand learning environment in the motherland and enhanced their knowledge and communication skills.

Part 2: Financial Report

Item No.	Name of the exchange	Expenditure Item	Amount	Remarks
1.	To improve student mobile video communication equipment, and purchase e-learning equipment for the exchange activities of the two schools.	Purchase e-learning equipment including: (1) iPad Air x 15 and Apple Pencil x 15 (2) MacBook Air x 5	(1) \$74,685 (2) \$47,750	
2.	Visit Ningbo No. 15 Middle School <ul style="list-style-type: none"> To hold exchange activities with sister school students, including lesson observations, seminars or debates. 	(1) Teachers' tour fee, Teachers' insurance fee, Students' tour fee	(1) \$63,150	
3.	Guangzu Middle School (Shenzhen) visit <ul style="list-style-type: none"> To hold exchange activities with sister school students, including lesson observations, seminars or debates. 	(1) Teachers' tour fee, Teachers' insurance fee, Students' tour fee	(1) \$18,180	

Total:	\$203,765
2022 - 2023 Balance C/F :	\$151,037
2023 – 2024 Allotment :	\$162,995
Balance c/d to 2024 – 2025 :	\$110,267